



MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

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Report on

“Mentor Mentee Club”

Organized by- Department of Nutrition

B.Sc. (Nutrition Honours)

Mugberia Gangadhar Mahavidyalaya

17.03.2022

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**Report prepared by Mr. Tonmoy Kumar Giri, SACT, Dept. of Nutrition,
Mugberia Gangadhar Mahavidyalaya**

Mentor- Mentee Cell (Formerly known as Tutor-Ward Club) is founded by Mugberia Gangadhar Mahavidyalaya, Bhupatinagar, Department of Nutrition with a vision to extend support and guidance to the students studying in the college for the betterment of their academic and professional career and thereby contribute towards nation building. It is very effective system that is aimed to narrow down the gap between the mentee and the mentor and thereby the society in general. The students may come across difficulties during the degree programmes and have to face academic and adjustment challenges. To cope up with such problems and to enable them to excel in academics and profession as per their potential, a Mentor- Mentee programme for the students of the institution has been developed.

We are providing counseling to the students through personal attention and regular dialogues during their stay on campus, on telephone and by paying personal visits to the houses of the mentees allotted to the teacher concerned as the Mentor. We have been providing them tips on studies personal counseling, guidance regarding career choices, to get success in the university examinations. We have also been supporting the mentees in the form of precise content on courses, fees, reviews, college admission process and scholarships etc. The scheme has become very successful in bridging the gap between the teacher and the student. It has become instrumental in blending the harmonious relationship between the learner and his/her family and the institution at large. It has definitely created an atmosphere of conviction and faith about the alma mater. Consequently, every year the enrolment ratio of girl-students from all sections of society has been rapidly increasing.

We aim that all students get rightly educated and take the right step towards building their career

Aims and Objectives:

- To bridge the gap between the mentor and the mentee.
- To ensure the quality performance of the students in academics.
- To deal with the related issues for the holistic development of the students.
- To provide mutual support and congenial learning environment.
- To inspire and motivate for higher studies and competitive examinations.
- To discuss stress related issues.
- To regulate the academic involvement and assess the outcome

Program Details:

- Mentees shall be assigned to the mentors right from the first year of the programme.
- A mentor shall not have more than 30 mentees at a time.
- The mentees preferably be attached to the same mentor for the entire duration of the programme.
- The mentor shall meet the mentees regularly and record the outcome of the meeting in the hard copy. The details about each mentee will be recorded and periodically updated.
- The mentor shall identify the students performing exceptionally well in curricular or co-curricular activities and report to the head of the institution/department for providing further motivation to advanced/gifted learners.
- The mentor shall also identify the students whose performance/attendance is below par. The mentor shall interact with the student and try to find out the cause of the problem or an indifferent behavior. If required the mentor will involve the parents, head of the department for reforming the student.



- A. Attendance: The mentor shall observe and monitor the attendance of the mentee. He/she shall advise and take necessary follow up action with regard to students who do not meet the attendance norms of the college.
- B. Academic Matters: The mentor shall also keep a track of the academic performance of mentees including continuous assessment, term and examination and help the mentee through counseling or by arranging remedial teaching, if necessary
- C. Behavioral and discipline matters.
- D. Health and physical well being.
- E. Achievements, talents and co-curricular activities.
- F. Stress related issues.

Duties/Responsibilities of Mentor:

- A. Introduce and discuss the concept of mentor- mentee system with the assigned mentees.
- B. Call a meeting of all mentees and record their necessary details in the designated form, note any specific requirement of students and discuss with them the complete schedule of future meetings
- C. Keep a track of the attendance, academic performance and behavioral aspects of the students by interacting with exam department and the hostel authorities etc.
- D. Support students academically and emotionally.
- E. Contact parents to inform the progress of their ward, whenever required and visit the houses of mentees at least twice in the year.
- F. Maintain a record of the progress made by the identified underperforming students and take remedial actions wherever required.
- G. To guide students and also to arrange for remedial teaching if required.

Duties/Responsibilities of Mentee:

- a. Attend meeting regularly
- b. Fill personal information in the form at the time of joining the mentor- mentee system.
- c. Provide details of attendance, continuous assessment, term end examination, co curricular, extra- curricular activities to the mentor whenever asked for.
- d. Repose confidence in the mentor and seek his/her advice whenever required.
- e. Provide all the necessary data with relevant documents (Previous Academic performance Records, documents for participation in extra/co curricular activities and academic advancement).
- f. Know what you want and ask for what you need.
- g. Identify special goals that you want to achieve and discuss it clearly with your mentor.
- h. Seek information regarding resources that you need from various sources.
- i. Conduct Peer Mentoring to help your mentor.
- j. Have a positive attitude.
- k. Accept feedback respectfully & cordially & discuss future course of action.
- l. Attend mentor meetings regularly & punctually.
- m. Provide feedback and communicate healthy developments in you.

Characteristics of a good Student Mentor:

- A good student mentor is someone who engages in a positive relationship with the student and gives them attention.
- The mentor needs to have positive self-esteem, react well to stressful situations and tolerate frustrating situations.
- They need to listen well and communicate on a level that the student can understand and not be judgmental.
- The mentor needs to provide leadership and guidance and be a positive role model, nurturing a relationship that respects the student's dignity.
- The mentor must always show up on time for sessions, be committed and accept their responsibilities.
- A good mentor will reinforce the student's successes and challenge them to do better and be willing to give them a fresh start if there are any lapses.
- They will not break the trust they have established.

Benefits of a Student Mentoring Program:

- Students benefit by receiving the support and guidance of a caring adult or supportive peer and also receiving assistance with their academic studies.
- Students will experience greater self-esteem and be motivated to succeed.
- They will also receive encouragement to stay in education and progress to further and/or higher education and receive assistance in choosing a career path.
- The Mentees will be encouraged to avoid the use of drugs and alcohol.
- Student will also improve interpersonal relationships, such as with Institute, the teaching staff and the student's family.

Benefits to Peer Mentors:

- Adults who volunteer to mentor students increase their involvement in the learning community and recognize they can make a difference.
- They will gain new experience and knowledge about young people and the Institute community and contribute to the wider aims of community cohesion and regeneration.

Benefits to the Nutrition Department:

- Having a student mentoring scheme helps to foster good community relations and contributes to the local and area targets for economic growth.
- Students will be more motivated and inspirational which will improve morale amongst the learning community.
- Mentoring will maximize the achievements of individual students and groups of students who are at risk of underperforming and remove barriers to achievement for vulnerable groups of students.
- Mentoring enhances the skills of staff and students, improves student attendance and increases student retention.

Minutes of the Departmental meeting for Mentor Mentee Club on 17.03.2022

Members present:

1. Dr. Apurba Giri, HOD, Assistant Prof., Dept. of Nutrition
2. Mrs. Moumita Samanta, SACT, Dept. of Nutrition
3. Ms. Pranati Bera, SACT, Dept. of Nutrition.
4. Mrs. Keya Dash, SACT, Dept. of Nutrition.
5. Mrs. Rikta Jana, SACT, Dept. of Nutrition.
6. Mrs. Sucheta Sahoo, SACT, Dept. of Nutrition..
7. Mr. Prabir Jana, SACT, Dept. of Nutrition..
8. Mr. Tonmoy Kumar Giri, SACT, Dept. of Nutrition..
9. Ms. Monalisa Roy, Assistant Prof., Dept. of Nutrition..
10. Ms. Surti Mandal, Assistant Prof., Dept. of Nutrition..
11. Mr. Khokan Chandra Gayen, Assistant Prof., Dept. of Nutrition..
12. Mr. Ayan Mondal, Assistant Prof., Dept. of Nutrition..

A short meeting was arranged at 2 pm regarding the implementation of “**Mentor Mentee Club**” in our Department. All teachers of the department joined the meeting in time. **Dr. Apurba Giri, HOD of Dept. of Nutrition** chaired the meeting.

Decision taken in the meetings:

- 1) It is decided that **Dr. Apurba Giri** will be coordinator of this programme. It is decided that Mrs. Moumita Samanta & Mr. Tonmoy Kumar Giri will be joint-coordinator of this programme.

- 2) A mentor mentee programme will be held on 17.03.2022.
- 3) Approved list of the Mentors and list of mentees assigned to mentor is formatted which are given bellow.

Mugberia Gangadhar Mahavidyalaya
Mentor-Mentee Club
Approved List of the Mentors
Department of Nutrition
2021-2022

Sr. No	Name of Mentor	Dept. of Mentor	No of Mentees	Allotted Class of Mentees
1.	Dr. Apurba Giri Assistant Professor& HOD	Nutrition	20	B.Sc I Sem
2.	Mr.Tonmoy Kumar Giri, SACT	Nutrition	13	B.Sc I Sem
3.	Mrs. Moumita Samanta SACT	Nutrition	10	B.Sc V Sem
4.	Ms. Pranati Bera SACT	Nutrition	14	B.Sc IIISem
5.	Mrs. Keya DashSACT	Nutrition	16	B.Sc III Sem
6.	Mr. Prabir Jana	Nutrition	13	B.Sc I Sem
7.	Mrs.Rikta Jana	Nutrition	24	B.Sc IIISem

Mugberia Gangadhar Mahavidyalaya
Mentor-Mentee Club
List of mentees assigned to Mentors
Department of Nutrition

SL. NO.	Name of Mentee Allot	No of Mentee Allotted	Name of Mentee	Class of Mentee	Address and phone no. of mentee
1.	Mrs. Moumita Samanta	10	Srabani Kotal	B.Sc Nutrition 5 th Sem	C/O- SATYAGOPAL KOTAL VILL- UTTAR DIGHA P.O- ITABERIA P S- BHUPATINAGAR DIST- PURBA MEDINIPUR PIN- 721456 D.O.B- 17.08.2002 BLOOD GROUP - O+ EMAIL ID - KOTALSRABANI2@GMAIL.COM MOBILE NUMBER - 7718262943
2.	Mrs. Moumita Samanta	10	Aditi Das		. C/O - BIMAL DAS VILL.- SARULIACHAK P.O - CHINGURDANIA P.S - KHEJURI DIST.- PURBA MEDINIPUR PIN - 721430 D.O.B - 10.02.2002 BLOOD GROUP -AB+ EMAIL ID - ADITIDAS031031@GMAIL.COM MOBILE NUMBER - 8597692735
3.	Mrs. Moumita Samanta	10	Archana Mandal		C/O - SAJAL MANDAL VILL.- GARANIA P.O - JUKHIA BAZAR P.S - BHUPATINAGAR DIST.- PURBA MEDINIPUR PIN - 721430 D.O.B - 25.10.2002 BLOOD GROUP -B+ EMAIL ID - ARCHANAMANDAL31665@GMAIL.COM

					MOBILE NUMBER -8509981262
4.	Mrs. Moumita Samanta	10	Parbati Ghorai		C/O- RABINDRANATH GHORAI VILL- RAMCHAK P.O - ASUTIA P.S- BHAGWANPUR DIST- PURBA MEDINIPUR PIN - 721626 D.O.B - 19.01.2002 BLOOD GROUP - B+ EMAIL ID - GHORAIPARBATI75@GMAIL.COM MOBILE - 8927495049
5.	Mrs. Moumita Samanta	10	Debasri Bhunia		C/O- TAPAS KUMAR BHUNIA VILL+P.O - AJAYA P.S - KHEJURI DIST - PURBA MEDINIPUR PIN - 721430 D.O.B - 27.03.2002 BLOOD GROUP - B+ EMAIL ID- DEBASRIBHUNIA24@GMAIL.COM MOBILE NUMBER- 7557047144
6.	Mrs. Moumita Samanta	10	Arpita Sahoo		C/O - ARABINDA SAHOO VILL+P.O.- URURI P.S - BHUPATINAGAR DIST - PURBA MEDINIPUR PIN - 721458 D.O.B - 27.10.2001 BLOOD GROUP - B+ EMAIL ID - ARPITASAHOO970@GMAIL.COM PH.NO.- 7586874633
7.	Mrs. Moumita Samanta	10	Sangita Majhi		C/O - NABAKUMAR MAJHI VILLAGE - MADHAKHALI P.S+P.O - BHUPATINAGAR DIST - PURBA MEDINIPUR PIN - 721425 D.O.B - 30.11.2001 BLOOD GROUP - O+ EMAIL ID - SANGITAMAJHI5554@GMAIL.COM PH.NO. - 8509814659

8.	Mrs. Moumita Samanta	10	Sonali Doli		C/O : SAHADEB DOLAI VILL : BENYAJHI DIST : PURBA MEDINIPUR PIN : 721444 DATE OF BIRTH: 16.04.2003 BLOOD GROUP : B+ E-MAIL : ARUSHI1642003@GMAIL.COM MOBILE NO. 9679186161
9.	Mrs. Moumita Samanta	10	Sayani Ghorai		C/O - SAJAL KUMAR GHORAI VILL.+ P.O. - MOHATI P.S. - KHEJURI DIST - PURBA MEDINIPUR PIN - 721430 D.O.B - 02/05/2000 BLOOD GROUP - A+ EMAIL ID - SAYANIGHORAI9876@GMAIL.COM PH.NO. - 9339043309
10.	Mrs. Moumita Samanta	10	Annapurna Maji		C/O - SUNIL MAJI VILL+P.O.- BHUPATINAGAR P.S.- BHUPATINAGAR DIST - PURBA MEDINIPUR PIN- 721425 D.O.B - 08/04/2002 BLOOD GROUP - B+ EMAIL ID- ANNAPURNAMAJI6@GMAIL.COM PH NO- 7001322103
11.	Mr.Tonmoy Kumar Giri	13	Chaitali Das		C/O- ANJALI DAS VILL+P.O - PRATAPDIGHI P.S - PATASHPUR DIST- PURBA MEDINIPUR PIN - 721440 D.O.B- 04/09/2001 BLOOD GROUP - O+ EMAIL ID - DASC43044@GMAIL.COM PH NO - 8768764248
12.	Mr.Tonmoy Kumar Giri	13	Istayani Jana		C/O- DIPANKAR JANA VILL+P.O - BHUPATINAGAR P.S - BHUPATINAGAR DIST- PURBA MEDINIPUR PIN - 721425 D.O.B- 16/10/2001 BLOOD GROUP - B+ EMAIL ID - ISTAYANIJ143@GMAIL.COM PH NO - 8509080125

13.	Mr.Tonmoy Kumar Giri	13	Piyali Nayek		C/O- SAMBHUIT NAYEK VILL+P.O- BAGHADARI P.S- BHUPATINAGAR DIST- PURBA MEDINIPUR PIN- 721425 D.O.B-13/05/2001 BLOOD GROUP - O+ EMAIL ID - PIYALINAYEK4@GMAIL.COM PH NO- 8927385389
14.	Mr.Tonmoy Kumar Giri	13	Susmita Maity		C/O-BISWAJIT MAITY VILL- MATHURA P.O- MATHURA DIST- PURBA MEDINIPUR PIN-721456 DATE OF BIRTH:- 16/11/2003 BLOOD GROUP:- O+ EMAIL ID- MAITY.SUSMITA16112003@GMAIL.C OM MOBILE NO- 8389082873
15.	Mr.Tonmoy Kumar Giri	13	Ambika das adhikari		C/O- ASHOK DAS ADHIKARI VILL- MATHURA P.O- MATHURA DIST-PURBA MEDINIPUR PIN-721456 DATE OF BIRTH- 30/03/2004 BLOOD GROUP-O+ EMAIL ID - AMBIKA2004DAS@GMAIL.COM MOBILE NUMBER -8972291222
16.	Mr.Tonmoy Kumar Giri	13	Jayanti Maity		C/O- NIKHIL MAITY VILL- JUKHIA P.O.- JUKHIA BAZAR DIST.- PURBA MEDINIPUR PIN - 721430 EMAIL ID - JAYANTIMAITY778@GMAIL.COM DATE OF BIRTH - 28/11/2002 BLOOD GROUP- O+ MOBILE NO. 6294312574
17.	Mr.Tonmoy Kumar Giri	13	Debayani sahoo		C/O-PRAVAKAR SAHOO VILL-PANDUAPARA P. O- KATRANKA DIST- PURBA MEDINIPUR PIN- 721454

				EMAIL- TAPASISAHOO66020@GMAIL . COM DATE OF BIRTH- 1/7/2003 BLOOD GROUP-A+ MOBILE NO- 9339575168
18.	Mr.Tonmoy Kumar Giri	13	Asit Das	C/O – TARAPADA DAS VILL - UTTAR BAMUNIA POST - DIGHA DARI DIST - PURBA MEDINIPUR PIN -721444 DATE OF BIRTH -14/08/2003 BLOOD GROUP -B+ EMAIL - BULTIJANA383@GMAIL.COM MOBILE NO. 8001510802
19.	Mr.Tonmoy Kumar Giri	13	Nibedita Bera	C/O- PIJUSKANTI BERA VILL- KANAIDIGH P.O.- KANAIDIGH DIST.- PURBA MEDINIPUR PIN - 721444 EMAIL ID - BERARAIKAMAL5@GMAIL.COM DATE OF BIRTH - 22/12/2003 BLOOD GROUP- B+ MOBILE NO.- 9382490660
20.		13	Anita Sahoo	C/O-SAMARESH SAHOO VILL-PANDUAPARA P. O- KATRANKA DIST- PURBA MEDINIPUR PIN- 721454 EMAIL- TAPASISAHOO66020@GMAIL . COM DATE OF BIRTH- 1/7/2003 BLOOD GROUP-A+ MOBILE NO- 9339575168
21.		13	Parbati Ghorai	C/O- RABINDRANATH GHORAI VILL- RAMCHAK P.O - ASUTIA P.S- BHAGWANPUR DIST- PURBA MEDINIPUR PIN - 721626 D.O.B - 19.01.2002 BLOOD GROUP - B+ EMAIL ID - GHORAIPARBATI75@GMAIL.COM MOBILE - 8927495049
22.		13	Sukanya Hui	C/O- MANAS HUI VILL+P.O- BAGHADARI

				P.S- BHUPATINAGAR DIST- PURBA MEDINIPUR PIN- 721425 D.O.B-13/05/2001 BLOOD GROUP - O+ EMAIL ID - HUIDST4@GMAIL.COM PH NO- 8927385363
23.		13	Sudipta Das	C/O- SUKANTA DAS VILL+P.O - PRATAPDIGHI P.S - PATASHPUR DIST- PURBA MEDINIPUR PIN - 721440 D.O.B- 04/09/2001 BLOOD GROUP - O+ EMAIL ID - DASC43044@GMAIL.COM PH NO - 8768763261



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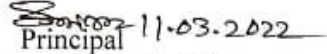
E-mail : mugberia_college@rediffmail.com // www.mugberiangadharmahavidyalaya.ac.in

Date:11.03.22

NOTICE

It is hereby notified that a Mentor Mentee Programme is schedule to be held on 17.03.2022 at 02.00 pm at Nutrition Department of Mugberia Gangadhar Mahavidyalaya. All students and all departmental teachers of Nutrition Department are informed to be presented in this said programme.

Mentor
Dept. of Nutrition
Mugberia Gangadhar Mahavidyalaya


Principal
Mugberia Gangadhar Mahavidyalaya
Principal
Mugberia Gangadhar Mahavidyalaya

Mentor Mentee Meeting

Agents :=

Date - 17.03.22

- i) Discussion about absence of few student.
- ii) Discussion about their personal problem.
- iii. Discussion about fearness for study their syllabus.
- iv. Discussion about Preparation of internal examination.

members Present at mentor-mentee meeting held on. 17.03.22

Students name -

1. Nibedita Bera
2. Sanchayia Jana
3. Suparna Das
4. Aditi Das
5. Debayanee Sahu
6. Sangita Majhi
7. Sanchita Patra
8. Sreabani Kotal
9. Aschara Mandal
10. Debassri Bhunia
11. Piyali Nayek
12. Annapurna Maji
13. Nabareupa Baroo
14. Sstayani Jana
15. Asmita Sahoo
16. Parbati Ochoisai

17. Kalyani Karon
18. Chaitali Das
19. Anita Sahoo
20. Sonali Dalai
21. Sukanya De
22. Sudipta Das
23. Sukanya Hui

Resolution :-

1) 23 students progression are very much satisfy. But 5 students progression not so good. In this survey the suffer his illness very much. But they promise me they are covering all the negligence.

2) some family of girls does not interested more study because the married their son. In this reason the family student suffer very much. I talk to the family members of this also that they does not personal their child.

3) All their them try to higher education. We discuss the higher education after the passing of III sem. Also we discuss the some job oriented career.

4) We discuss about the various type of scholarship. They are leaning very carefully. Also they are interest to get the scholarship.

Somn

17 03-2022

Principal

Mugbera Gangadhar Mahavidyalaya

Some photos



Feedback Form
Students' mentor mentree program
Nutrition Dept., Mugberia Gangadhar Mahavidyalaya

Full Name Sangita Majhi

Mobile number 790854 5830

Programme Name: B.Sc (NUTD) B.Voc (FP)

A. Please answer all questions by circling one out of numbers 1 -5 against each statement.

The number 1 - 5 correspond to the statement:

5 - Strongly agree

4 - Agree

3 - Neither agree nor disagree

2 - Disagree

1 - Strongly disagree

- | | | | | | | |
|-----|-------------------------------------------------------------|---|---|---|---|---|
| I | How would you rate the mentoring programme?. | 1 | 2 | 3 | 4 | 5 |
| II | Would you want a mentor in the future? | 1 | 2 | 3 | 4 | 5 |
| III | Did you like your mentor? | 1 | 2 | 3 | 4 | 5 |
| IV | Is the program conduct regulary? | 1 | 2 | 3 | 4 | 5 |
| V | Are you able to sharing your problem to your mentors? | 1 | 2 | 3 | 4 | 5 |
| VI | are you getting solution of your problem from your mentors? | 1 | 2 | 3 | 4 | 5 |

B. How do you evaluate your overall programme?

Very good Good Satisfactory Poor Very poor

Sangita Majhi
Signature of Student

Feedback Form
Students' mentor mentree program
Nutrition Dept., Mugberia Gangadhar Mahavidyalaya

Full Name Sanchita Patra

Mobile number 7601808062

Programme Name: B.Sc (NUTH) B.Voc (FP)

A. Please answer all questions by circling one out of numbers 1 -5 against each statement.

The number 1 - 5 correspond to the statement:

5 - Strongly agree

4 - Agree

3 - Neither agree nor disagree

2 - Disagree

1 - Strongly disagree

I	How would you rate the mentoring programme?.	1	2	3	4	5 ✓
II	Would you want a mentor in the future?	1	2	3	4 ✓	5
III	Did you like your mentors?	1	2	3	4	5 ✓
IV	Is the program conduct regulary?	1	2	3	4 ✓	5
V	Are you able to sharing your problem to your mentors?	1	2	3	4 ✓	5
VI	Are you getting solution of your problem from your mentors?	1	2	3	4	5 ✓

B. How do you evaluate your overall programme?

Very good Good Satisfactory Poor Very poor

Sanchita Patra
Signature of Student